





Brighton & Hove  
City Council

# Policy & Resources Committee

Title:	<b>Policy &amp; Resources Committee</b>
Date:	<b>16 January 2014</b>
Time:	<b>4.00pm</b>
Venue	<b>Council Chamber, Hove Town Hall</b>
Members:	<b>Councillors:</b> J Kitcat (Chair), Littman (Deputy Chair), G Theobald (Opposition Spokesperson), Morgan (Group Spokesperson), Hamilton, Lepper, A Norman, Peltzer Dunn, Randall and Shanks
Contact:	<b>Mark Wall</b> Head of Democratic Services 01273 291006 mark.wall@brighton-hove.gov.uk

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# Democratic Services: Policy & Resources Committee

Monitoring Officer	Councillor J. Kitcat Chair	Chief Executive	Head of Democratic Services
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Executive Director for Finance & Resources

Executive Director for Children's Services

Executive Director for Adult Services

Executive Director for Environment, Development & Housing

Director of Public Health

**Councillor Littman**  
Deputy Chair

**Councillor Shanks**

**Councillor Randall**

Officer Speaking

Officer Speaking

**Councillor A. Norman**

**Councillor G. Theobald**  
Opposition Spokes

**Councillor Peltzer Dunn**

**Councillor Morgan**  
Group Spokes

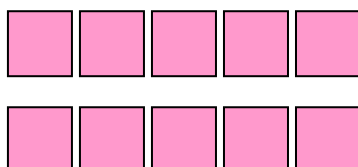
**Councillor Hamilton**

**Councillor Lepper**

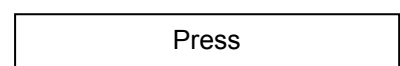
Public Speaker

Councillor Speaking

Public Seating



Press



## AGENDA

### PART ONE

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#### PROCEDURAL MATTERS

#### 95. PROCEDURAL BUSINESS

(a) **Declaration of Substitutes:** Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.

(b) **Declarations of Interest:**

- (a) Disclosable pecuniary interests not registered on the register of interests;
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

(c) **Exclusion of Press and Public:** To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

**NOTE:** *Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

*A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.*

#### 96. MINUTES

To consider the minutes of the meeting held on 5<sup>th</sup> December 2013 (copy attached).

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## POLICY & RESOURCES COMMITTEE

Contact Officer: Mark Wall  
Ward Affected: All Wards

Tel: 29-1006

### 97. CHAIR'S COMMUNICATIONS

To receive the Chair's communications.

### 98. CALL OVER

- (a) Items (101 – 113) will be read out at the meeting and Members invited to reserve the items for consideration.
- (b) Those items not reserved will be taken as having been received and the reports' recommendations agreed.

## GENERAL MATTERS

### 99. PUBLIC INVOLVEMENT

To consider the following matters raised by members of the public:

- (a) **Petitions:** to receive any petitions presented by members of the public to the full council or at the meeting itself;
- (b) **Written Questions:** to receive any questions submitted by the due date of 12 noon on the 9<sup>th</sup> January 2014;
- (c) **Deputations:** to receive any deputations submitted by the due date of 12 noon on the 9<sup>th</sup> January 2014.

### 100. MEMBER INVOLVEMENT

23 - 24

To consider the following matters raised by councillors:

- (a) **Petitions:** to receive any petitions submitted to the full Council or at the meeting itself;
- (b) **Notices of Motion:** to consider any Notices of Motion referred from Council or submitted directly to the Committee.
  - (i) Fixed Odds Betting Terminals – Referred from the Council meeting held on 12<sup>th</sup> December 2013 (copy attached).

## FINANCIAL MATTERS

### 101. COUNCIL TAX BASE 2014/15

25 - 42

Report of the Executive Director for Finance & Resources (copy attached).

Contact Officer: Mark Ireland  
Ward Affected: All Wards

Tel: 29-1240

## **POLICY & RESOURCES COMMITTEE**

- 102. BUSINESS RATES RETENTION FORECAST FOR 2014/15** **To Follow**
- Report of the Executive Director for Finance & Resources (to be circulated separately).
- Contact Officer: Mark Ireland* *Tel: 29-1240*  
*Ward Affected: All Wards*
- 103. LIFE EVENTS FEES AND CHARGES FOR 2014/15** **43 - 66**
- Report of the Executive Director for Finance & Resources (copy attached).
- Contact Officer: Paul Holloway* *Tel: 29-2005*  
*Ward Affected: All Wards*
- 104. CORPORATE PROCUREMENT STRATEGY 2014-2017** **67 - 132**
- Report of the Executive Director for Finance & Resources (copy attached).
- Contact Officer: Mark Ireland* *Tel: 29-1240*  
*Ward Affected: All Wards*
- STRATEGIC & POLICY MATTERS**
- 105. REFRESH OF THE SUSTAINABLE COMMUNITY STRATEGY 2014-2017** **133 - 150**
- Report of the Chief Executive (copy attached).
- Contact Officer: Simon Newell* *Tel: 29-1128*  
*Ward Affected: All Wards*
- 106. BRIGHTON MARINA ACT 1968: APPLICATION FOR A WAIVER REGARDING WATER DEPTH** **To Follow**
- Joint report of the Monitoring Officer (Head of Law) and the Executive Director for Finance & Resources (to be circulated separately).
- Contact Officer: Bob Bruce* *Tel: 29-1528*  
*Ward Affected: Rottingdean Coastal*
- REGENERATION & PROPERTY MATTERS**
- 107. 251-253 PRESTON ROAD BRIGHTON – DISPOSAL** **151 - 156**
- Report of the Executive Director for Finance & Resources (copy attached).
- Contact Officer: Ralph Long* *Tel: 29-1442*  
*Ward Affected: Withdean*

## POLICY & RESOURCES COMMITTEE

### CONTRACTUAL MATTERS

#### 108. BUS SHELTERS CONCESSION AGREEMENT 157 - 162

Report of the Executive Director for Environment, Development & Housing (copy attached).

Contact Officer: Neil Fernley

Tel: 29-4597

Ward Affected: All Wards

### GENERAL MATTERS

#### 109. REVIEW OF POLLING DISTRICTS AND POLLING PLACES 163 - 194

Report of the Chief Executive (copy attached).

Contact Officer: Claire Wardle

Tel: 29-1997

Ward Affected: All Wards

#### 110. COMMITTEE TIMETABLE 2014-2015 195 - 210

Report of the Monitoring Officer (copy attached).

Contact Officer: Mark Wall

Tel: 29-1006

Ward Affected: All Wards

#### 111. ITEMS REFERRED FOR COUNCIL

To consider items to be submitted to the 30<sup>th</sup> January 2014 Council meeting for information.

*In accordance with Procedure Rule 24.3a, the Committee may determine that any item is to be included in its report to Council. In addition, each Group may specify one further item to be included by notifying the Chief Executive no later than 10.00am on 20<sup>th</sup> January 2014 (the eighth working day before the Council meeting to which the report is to be made), or if the Committee meeting takes place after this deadline, immediately at the conclusion of the Committee meeting.*

## PART TWO

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### REGENERATION & PROPERTY MATTERS

#### 112. 251-253 PRESTON ROAD BRIGHTON - DISPOSAL - EXEMPT CATEGORY 3 211 - 212

Appendix 2 to Item 107 on the agenda – report of the Executive Director for Finance & Resources (circulated to Members only).

Contact Officer: Ralph Long

Tel: 29-1442

Ward Affected: Withdean

**PROCEDURAL MATTERS**

**113. PART TWO MINUTES - EXEMPT CATEGORIES 3 AND 5**

**213 - 214**

To consider the part two minutes of the meeting held on the 5<sup>th</sup> December 2013 (circulated to Members only).

*Contact Officer: Mark Wall*

*Tel: 29-1006*

*Ward Affected: Hollingdean & Stanmer*

**114. PART TWO PROCEEDINGS**

To consider whether the items listed in Part Two of the agenda and decisions thereon should remain exempt from disclosure to the press and public.

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions and deputations to committees and details of how questions and deputations can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

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Date of Publication - Wednesday, 8 January 2014